



NATIONAL FIRE ACADEMY COURSE ANNOUNCEMENT

***The National Fire Academy, Indiana Department
of Homeland Security and Auburn Fire
Department present:***

***Training Operations in Small Departments
Instructor: Arthur P. Mata***

***April 10 & 11, 2010
9:00am- 5:00pm***

***This course can be used for Instructor
recertification CUE's***

Course Description:

This 2-day course is designed to provide students with some basic tools and skills to coordinate training in a small fire/EMS organization. A training function in a smaller department typically may include conducting training drills and coordinating training with a nearby larger city or State training function. Course content includes Leadership issues in fire service training, such as why and how the local training officer must be a catalyst for change, and personal motivators within the department. Identifying the legal issues affecting the training function, including an understanding of a standard of care, and the impact of OSHA and NFPA standards. Safety considerations in training. Marketing training internally. Identifying ways to justify training needs. Resolving training conflicts using appropriate conflict resolution techniques. Selecting and evaluating training curriculum and materials from outside sources. Effective delivery and evaluation of training.

Selection Criteria:

Fire and rescue personnel who coordinate training in small departments. Volunteer firefighters and officers who instruct in small fire and rescue departments. Fire personnel serving on training committees. Training officers in volunteer fire departments.

Instructor:

During his career as Command Officer for the City of Flint Michigan Fire Department, Training Coordinator for the Michigan Fire Fighters Training Council, NFA-Contract Instructor, Grand Valley State University Adjunct Instructor and private sector consultant Arthur Peter Mata has overseen a variety of programs and processes to improve departmental functions, responsible for emergency scenes encountering all aspects of the pre-hospital care, fire suppression, and health maintenance employee programs. He researched and assisted in development/implementation of these functions for both the Holland and Flint City Fire Departments, i.e., EMS, Suppression, Employee Tracking, Training, Manager Development and Internal Investigations. Also responsible for Continuing Education and for the regulatory process, licensing and compliance with MI-OSHA, Michigan Department of Public Health and other Federal, State and local statutes for both departments. His teaching technique is to "talk to" fellow fire instructors as opposed to preach. He emphasizes safety in every aspect of fire management, including those that sit behind the desk. He has been heard by students across the United States and Canada and has been asked to return many times. Now retired from active fire duty his focus is on officer development and media with the formation of "The Mata Group". A privately held company that assists governmental entities with media concerns and delivering officer development through the Department of Homeland Security.

**This course will be offered FREE of charge and will be hosted by the
Auburn Fire Department at Fire Station #2 on Grandstaff Avenue.
Register online at: www.district3firetraining.com**